

FLORIDA ALLIANCE OF PARALEGAL ASSOCIATIONS, INC.

Proudly Presents Its:

Spring Seminar 2012

Saturday, May 12, 2012

[Wingate by Wyndham Hotel](#)

4791 Windsor Commons Court, Jacksonville, Florida 32224

CLE CREDITS

FRP: As approved by NALA or NFPA, this seminar meets the requirements under Rule 20-6.1 of the Rules Regulating The Florida Bar for 5 hours of continuing legal education (CLE) credit (1 of which are Ethics) required to maintain the FRP credential.

NALA: This seminar has been submitted for approval by the Certifying Board of the National Association of Legal Assistants (NALA) for 5 hours of continuing legal education credit (1 of which are Ethics) required to maintain the CP, CLA, or ACP credential.

NFPA: This seminar has been submitted for approval to the Certifying Board for the National Federation of Paralegal Associations (NFPA) for 5 hours of continuing legal education credit (1 of which are Ethics) credit required to maintain the RP or CRP credential.

Florida Alliance of Paralegal Associations, Inc.

www.fapainc.org

Topics and Speakers

- 8:00 - 9:00 a.m. Registration & Continental Breakfast with Exhibitors
- 9:00 - 9:15 a.m. Opening Remarks and Introductions
- 9:15 - 10:15 a.m. **Dennis Schutt & Penny Schmidt, A Paralegal's Guide to Help Prepare Your Attorney for Mediation/Arbitration**
- 10:15 - 10:45 a.m. Networking Break
- 10:45 - 12:15 p.m. **Sandra Upchurch & Robert Cole, Ethical Issues in ADR**
- 12:15- 1:15 p.m. *Lunch*
- 1:15 - 2:15 p.m. **Russell Wills, Audio/Visual Presentations for ADR & Related Technology**
- 2:15 - 3:15 p.m. **Terry Schmidt, How to Choose the Best Mediator, and Prepare the Mediation Statement**
- 3:15 - 3:45 p.m. Networking Break
- 3:45 - 4:45 p.m. **Alison Smith, ACP, FRP, Pitfalls Which Can Arise If Your Attorney is Unprepared for Mediation**

FAPA reserves the right to revise the order or substitute speakers.

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REGISTRATION: Send completed form with payment to: Mary Lou Breaz, CP, FRP, FAPA Treasurer, 580 7th Street NW, Naples, Florida 34120. Make checks payable to: [Florida Alliance of Paralegal Associations, Inc.](#) If space is available, registration at the door will be accepted for an additional \$10.00 cost. Please call 305-984-3627 to confirm availability. Continental Breakfast and Lunch are included in registration fee. If you require a vegetarian lunch entrée, please indicate here .

Registration Fee:

- \$75.00 - Member of FAPA (indicate below):
GCPA NEFPA SFPA SWFPA FAPA (at-large)
- \$100.00 - Non-Member of FAPA
- \$50.00 - Full-time student (provide copy of student ID)

Room Reservations:

Rooms are available at the Wingate by Wyndham for \$69 on 5/11 & 5/12. Please call 904-421-7000 and mention "FAPA" or visit:
<http://www.wingatehotels.com/hotels/florida/jacksonville/wingate-by-wyndham-jacksonville-mayo-clinic-area/hotel-overview>

Name: _____

FRP CP ACP CRP RP FCP

Address: _____

Email: _____

City/State/Zip: _____

Phone: _____

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Check here if you require special attention or services. To ensure availability of appropriate accommodations, please attach a general description of your needs. We will contact you for further coordination.

REFUND POLICY: Requests for refund must be in writing and postmarked no later than 10 business days prior to seminar date. A \$10.00 service fee applies to refund requests before the deadline. Returned checks will incur a fee of \$35.00. If you have any questions, call 305-984-3627. For directions to the Wingate by Wyndham, please visit their website: http://www.wingatehotels.com/hotels/florida/jacksonville/wingate-by-wyndham-jacksonville-mayo-clinic-area/maps-directions?partner_id=&hotel_id=12703&campaign_code=&propId=WG12703&checkout_date=&brand_id=WG&children=0&corporate_id=&teens=0&affiliate_id=&iata=&rate_code=&adults=1&checkin_date&rooms=1.